



Maryland Department of Human Resources  
Office of Licensing and Monitoring  
311 W. Saratoga Street  
Baltimore, Maryland 21201  
Office: 410.767.7871 Fax: 410.333.8408

## CHILD PLACEMENT AGENCY REPORT

**Provider Organization:** PSI Family Services, Inc.

**Licensing Agency:** DHR

**Contracting Agency(s):** DHR/CFSA, DJS

**Name of Chief Administrator:** Dr. Sheila Pandit

**Email:** [sheilapandit@psifamilyservices.com](mailto:sheilapandit@psifamilyservices.com)

**License Type:** Treatment Foster Care

**Type of Inspection:** Quarterly

Name and Address of CPA Office	License Capacity	DHR Contract Limit	Census by Placing Agency	License#/ Exp. date	Date of site Inspection
PSI Family Services, Inc. 8301 Professional Place East, Suite 205 Hyattsville, Maryland 20785	unlimited	58	DHR 26 CFSA 23 DJS 0	# 00302 07/09/2017	10/11/2016 & 10/12/16

### Inspection Summary

**Number of Records Reviewed:** Youth 9 Staff 0 Foster Parent 3 Adoptive Parent N/A

**Number of Interviews:** Youth 3 Staff 0 Foster Parent 2

**CPA Office Inspection:** Approved

**Number of ILP Apartments Inspected:** N/A

**Number of Foster Homes Inspected:** 0

**Current COMAR Violation:** Yes      No x

**If Yes, list Cited Violation(s) below:**

Violation(s)	Findings
07.02.21.08 A	Case manager and youth signature missing on ITP 2/9 records
07.02.21.08 A (2)	Missing youth signatures on case plans 2/9 records
07.02.21.10 D	Missing foster parent notes 2/9 records
07.02.21.07 A (2) (d)	Missing psychiatric evaluation 1/9 records
07.05.02.11 E (9)	Valid driving record missing for foster parent 1/4 records

**Corrective Action Plan:** Yes x No     

**If yes, date of CAP:**

**10/12/16**

**Any Violations During Mid or Re-Licensure Periods:** Yes      No     

**If Yes See Report (s) Date(s):** N/A

**Complaint Outcome:** N/A

**Current Status of License:** Continued

### **Licensing**

**Coordinator:** Michelle Goines

**Date:** 10/25/2016

**Email:** [michelle.goines@maryland.gov](mailto:michelle.goines@maryland.gov)

**Program Manager:** Richard Berger

**Date:** 10/25/2016

**Email:** [richard.berger@maryland.gov](mailto:richard.berger@maryland.gov)

